Add Logo

Audit schedule Template



[Add Company Name]

[Address]

[Email]

[Phone Number]

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| **Audit Title** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **Jul** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** |
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| **Policy and Planning** | | | | | | | | | | | | |
| EMS Scope | ✓ | 🗶 |  |  |  |  |  |  |  |  |  |  |
| EMS Policy |  |  |  |  |  |  |  |  |  |  |  |  |
| Environment Aspects |  |  |  |  |  |  |  |  |  |  |  |  |
| Objectives and Targets |  |  |  |  |  |  |  |  |  |  |  |  |
| Management Programs |  |  |  |  |  |  |  |  |  |  |  |  |
| Legal and other Requirements |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Implementation and Operation** | | | | | | | | | | | | |
| Structure and Responsibility |  |  |  |  |  |  |  |  |  |  |  |  |
| EMS Communication |  |  |  |  |  |  |  |  |  |  |  |  |
| Document and Record Control |  |  |  |  |  |  |  |  |  |  |  |  |
| Operational Control Audits |  |  |  |  |  |  |  |  |  |  |  |  |
| Operational Control (Name) |  |  |  |  |  |  |  |  |  |  |  |  |
| Operational Control (Name) |  |  |  |  |  |  |  |  |  |  |  |  |
| Operational Control (Name) |  |  |  |  |  |  |  |  |  |  |  |  |
| Emergency Response |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Checking and Corrective Action** | | | | | | | | | | | | |
| Monitoring and Measurement |  |  |  |  |  |  |  |  |  |  |  |  |
| Corrective Action |  |  |  |  |  |  |  |  |  |  |  |  |
| Management Review |  |  |  |  |  |  |  |  |  |  |  |  |
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